

List **ALL** experience working with children:

Date	Business or Organization	Address City & State	Supervisor	Duties

List **ALL** employment other than working with children in the past five years:

Date	Business or Organization	Address City & State	Supervisor	Duties

List 3 personal and 3 past employer references. Also, include the name of a pastor or a Christian Leader:

Name and Mailing Address	Telephone Number	Relationship

List organizations, clubs you are or have been associated with: _____

List distinctions and honors you have: _____

What is your church affiliation? _____

Are you a member? _____ Do you attend regularly? _____

Do you use alcohol or any other addictive substances? _____

Please briefly state your own Christian Testimony: _____

What experience have you had in Christian work? _____

Why are you applying at Chandler Christian Academy? _____

How will you control and guide children without the use of harsh disciplinary methods? _____

Do you play an instrument? If yes, what instrument(s) and how well?

Can you lead children in singing? _____

DO YOU HAVE ARTISTIC ABILITY? IF YES, EXPLAIN: _____

I hereby certify that all information submitted is true and complete to the best of my knowledge.

Signature

Date

EMPLOYMENT QUALIFICATIONS

Spiritual Qualifications:

Each employee at Chandler Christian Academy must have received Jesus Christ as his/her personal Savior and believe that the Bible is God's Word and standard for faith and daily living.

The employee shall be a Christian role model in attitude, speech, and actions towards others. Personnel must not engage in any practices considered in opposition to Biblical standards of moral conduct (1 Timothy 4:12, Colossians 3:17, Titus 2:7-8). This includes being committed to God's Biblical standards for sexual conduct (1 Corinthians 6:9-20, Luke 6:40, Ephesians 5:3-5, 1 Thessalonians 4:3-8, 2 Timothy 2:22, 1 Peter 1:15-16, Romans 1:21-27).

He/she shall be willing to show by example the importance of Scripture study and memorization, prayer, witnessing, and the unity of believers. In all work he/she must be sensitive to the spiritual needs of others.

He/she shall be in wholehearted agreement with the Chandler Christian Academy Statement of Faith and Christian philosophy of education and will faithfully attend a local church whose fundamental beliefs are in agreement with the Statement of Faith of Chandler Christian Academy (Hebrews 10:25).

He/she shall have the spiritual maturity, academic ability, and personal leadership qualities to "train up a child in the way he should go." (Proverbs 22:6)

Physical Qualifications:

Employees of Chandler Christian Academy Preschool and Extended Care must be able to observe, hear, and respond to the needs of children and emergencies or conflicts that might occur in a classroom, on the playground, and in common areas.

Employees must have the ability to lift children of up to fifty pounds from the floor to waist high as needed throughout the day; to crouch to a child's height and maintain eye contact at a child's level; to sit on the floor, to stand tall enough to reach children on play equipment.

Persons must feel confident that they can care for up to thirteen 3 year olds, up to fifteen 4 year olds or up to twenty children 5 years old and older, and can handle the stress, tension and exasperation of daily contact with staff members, parents, and children.

Personnel must have the physical and emotional health necessary to perform all duties and responsibilities required by the Chandler Christian Academy Preschool and Extended Care. Being absent because of illness for more than three days per school year is considered in excess.

General Employment Requirements:

Evidence of or a statement of immunity is needed for each employee's file.

A tuberculin skin test must be obtained and will be paid for by CCA.

Personnel must be fingerprinted. It will be paid for by CCA.

Personnel may be asked to obtain and hold current certification in both first aid and cardio-pulmonary resuscitation, paid for by CCA.

Personnel must provide Chandler Christian Academy with two personal and two past employer references.

Personnel must complete a new-employee orientation conducted by the Preschool/Extended Care Administrator or a designated representative.

Personnel must possess the ability to interact effectively and positively, and be able to cooperate with parents, and CCA and church staff, viewing each other as members of the same team.

Personnel must possess the ability to determine and communicate the cognitive, social, and physical needs of children orally and in writing using Standard English.

Personnel are expected to be professional at all times, both at work and in the community. This includes refusing to participate in gossip, unkind remarks or the sharing of confidential information about children, parents, or personnel.

Personnel are expected to give their full attention to the children and to never leave children unsupervised.

Teachers and support staff will share responsibility for the cleanliness and orderliness of the toys, equipment, classroom, and playground.

Personnel will attend all staff meetings and training sessions called by the administration. Personnel will be compensated for all meetings and training sessions that take place outside of regular work hours.

Personnel shall take turns leading staff devotions under the direction of the CCA administrator.

All preschool and extended care staff is required to carefully read the CCA Staff Handbook and the CCA Handbook for parents. A statement of having read them and a willingness to support them must be signed and will be kept in each personnel file.

Statement of Faith

We believe the Bible to be directly inspired by God. It is the only infallible, free from all error, authoritative Word of God. (I Timothy 3:16, II Peter 1:20-21, I Corinthians 2:10-13)

We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit. (Matthew 28:19-20, John 14:16, Psalms 2:6-9, I Corinthians 12:4-6, Matthew 3:16-17, Genesis 1:26)

We believe man was created by a direct act of God. (Genesis 1:26-27, Genesis 2:18)

We believe in the Deity of the Lord Jesus Christ. (John 1:1-5, 14 & 34, John 6:69, Matthew 1:20-23, Luke 1:31-33, Romans 1:3-4, Ephesians 1:2-23)

We believe in the virgin birth. (Matthew 1:23, Isaiah 7:14)

We believe in His sinless life. (Hebrews 1:9, 7:14)

We believe in His death on the cross to save from sin all who will believe. (Matthew 26, 27 & 28, Galatians 3:13, I Corinthians 5:7, I Peter 1:18)

We believe in His miracles. (Luke 4:18, Acts 2:22)

We believe in His ascension to the Father's right hand. (Luke 24:51, Acts 1:9)

We believe in His personal return in power and glory. (John 14:1-6, I Thessalonians 1:7-10, Matthew 25:31, Titus 2:13, I John 3:2, Acts 1:11)

We believe all have sinned and sin leads to condemnation. (Romans 3:23, Romans 6:23, Galatians 3:22)

We believe Jesus Christ died for all mankind, but that only those who repent and believe are saved. (James 3:14-17, Romans 8:32, I Timothy 2:6)

We believe that for a person to have his sins forgiven he must believe and trust in the Lord Jesus Christ as his personal Savior. (Romans 6:23, Galatians 3:22)

We believe that salvation is by the grace of God, not by any works or good deeds of men. (Ephesians 2:8-9, Galatians 2:16, Romans 4:4-5)

We believe in the present ministry of the Holy Spirit who lives in the born-again Christian and enables him to lead a godly life. (John 16:7-15, Ephesians 1:13-14)]

We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of eternal life and they that are not saved unto the resurrection of eternal separation from God. (Romans 6:6, John 11:25, I Peter 1:3, Luke 15:19-31, I Corinthians 6:14)

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matthew 15:18-20, 1 Corinthians 6:9-10)

We believe that biblical marriage is limited to a covenant relationship between a man and a woman. (Romans 1:21-27, 1 Corinthians 6:9-20)

By signing below, I believe, agree with and will support the Chandler Christian Academy Employment Qualifications and Requirements, and the Statement of Faith.

Signature: _____ Date: _____